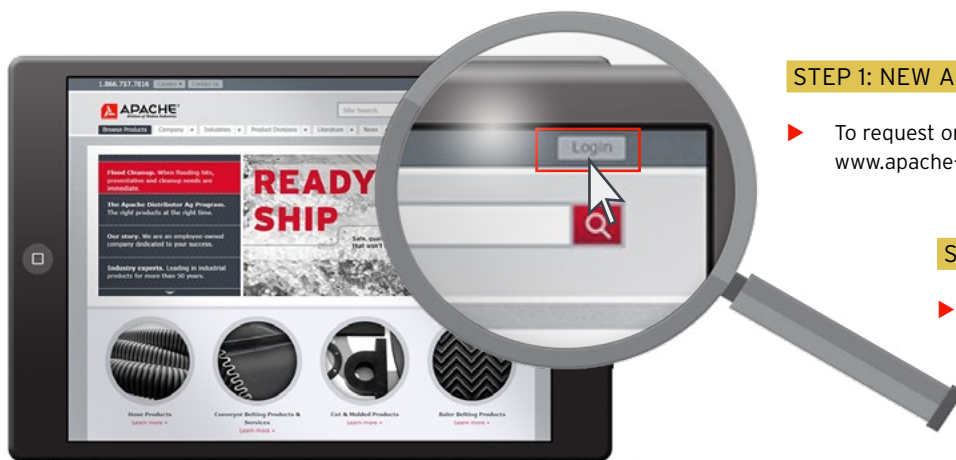


WEBSITE LOGIN



STEP 1: NEW ACCOUNT SETUP

- ▶ To request online access to your account, go to www.apache-inc.com and click the "Login" button

STEP 2: PROVIDE INFORMATION

- ▶ Enter some basic information that will help us to match your business to your Apache account.
(Our validation & authorization process will be completed within 2 business days for existing customers)

Important Note: Initial setup will create the administrator online account - additional logins will be created by your designated administrator

- ▶ The administrator account will have full access to place, view, and track online orders
- ▶ Additional user logins can be created as sub-accounts, which are managed by this administrator account
- ▶ Each sub account has customizable access to online account options



STEP 3: VALIDATE YOUR EMAIL ADDRESS

- ▶ Once Apache authorization of the administrator account is complete, you will receive an email with a link to validate your email address, *you must click the email link to complete validation*
- ▶ Once validated, you may use the password in that same email to log in to the site

STEP 4: USE SITE!

Congratulations - You may begin using your Apache online account!

START SHOPPING

Browse for or shop products any of by clicking the "Shop Products" tab on the upper left corner.

- ▶ Select a product, then a category, and hit the "search" button

- ▶ Scroll through the product categories list and click on the desired option

- ▶ You can also search by part number at any time using the "Site Search" box in the upper right corner

FILTER BY PRODUCT SPECS

- ▶ Choose your product in the dropdown menu
- ▶ Select your preferred category
- ▶ Click Search

To get a more specified return use the filters on the left-side of the page.

SHOPPING CART

- ▶ Once results have been narrowed, select your product, enter a quantity, and add it to your shopping cart
- ▶ You can continue to shop and add additional items to your cart before checking out
- ▶ When shopping is complete, return to checkout to verify or fill out shipping information

